



2019 NCF Envirothon Oral Presentation Rules and Guidelines

The Problem Scenario will be provided to teams on Thursday morning during the Oral Presentation Training. Work on the oral presentation problem will start during the sequestration period Thursday afternoon.

Oral Presentation Method

The 2019 NCFE Oral Presentation portion of the contest will offer two different presentation methods for teams to choose from. Teams are highly encouraged to use the new PowerPoint method to generate their presentation graphics. The traditional paper/pencil method will still be available as a backup option for teams not wishing to use PowerPoint. Teams will be given the same length of time for preparation regardless of the presentation method they choose. Each team will choose their presentation method when they register for the contest.

PowerPoint Method

The 2019 NCF Envirothon will for the first time allow use of the PowerPoint Method for the Oral Presentation part of the competition.

Equipment and Supplies:

These are the only items a team is permitted to use to develop its presentation, including all visuals that will be used during its presentation. Use of any other materials is prohibited.

Upon completion, each team must return the items below. These items will be collected in a designated area prior to the team leaving the sequestration site. The small Zip-Lock bag should contain all 50 notecards and the team's flash drive. The large Zip-Lock bag should contain the other items.

Oral Presentation Preparation:

- 1 Laptop Computer with power cord per team.
 - Each PC laptop will utilize the Windows operating system with a recent version of Microsoft Office PowerPoint installed on it.
 - All laptops will have internet access blocked.
 - Extra laptops will be available at the sequestration site in case of equipment failure.
- 1 Flash Drive per team.
 - Each flash drive will be labeled with a team number.
 - Each flash drive will contain folders of graphics and pictures for use in creating PowerPoint slides.

- Extra flash drives will be available at the sequestration site in case of equipment failure.
- 1 Small Zip Lock bag per team (labeled with team number) containing:
 - 50 blank notecards
 - 5 large paperclips (for securing each team member's notecards.)
- 1 Large Zip Lock bag per team containing:
 - 5 pencils
 - 1 pencil sharpener
 - 1 stopwatch
- 1 loose leaf notebook containing:
 - Oral Presentation Scenario
 - OP Rules and Guidelines
 - Official Score Sheet
 - Handouts from morning OP Training
 - 25 sheets of scrap paper

Oral Presentation Practice Area:

- 1 Laptop Computer with power cord per practice area.
 - Each PC laptop will utilize the Windows operating system with a recent version of Microsoft Office PowerPoint installed on it.
 - Extra laptops will be available nearby in case of equipment failures.
- 1 Clicker with laser pointer per area. (Teams will be trained on how to use the pointer when they first arrive at the practice area.)
 - Extra laser pointers and spare batteries will be available nearby in case of equipment failures.
- 1 stopwatch
- 1 small Zip-Lock bag containing the team's notecards and Flash Drive containing their presentation will be given to them by their team guide upon reaching the practice area.

Oral Presentation Judging Room:

- 1 Projector per room
 - Extra projectors will be available nearby in case of equipment failures.
- 1 Laptop Computer with power cord per room.
 - Each PC laptop will utilize the Windows operating system with a recent version of Microsoft Office PowerPoint installed on it.
 - Extra laptops will be available nearby in case of equipment failures.
- 1 Clicker with laser pointer per room.
 - Extra laser pointers and spare batteries will be available nearby in case of equipment failures.
- 1 stopwatch (for timekeeper)

Rules and Guidelines for PowerPoint Presentations

- Teams will not have access to the internet during the OP preparation period.
- Only graphics and pictures that have been loaded on the provided flash drive or created by the team may be utilized on slides.
- The use of videos or sound on PowerPoint slides is prohibited.

- Slides may use the animation features that are available with the PowerPoint software.
- A maximum of 20 slides can be used per presentation.
- Slide shows are final at the time they are turned in on Thursday. No changes can be made during the practice session on Friday.
- Pencils will not be present at the practice session. All note cards are final when they are turned in Thursday.
- Prior to giving their presentation to a panel of judges, teams will be provided a practice area that will contain a laptop computer and a laser pointer.

Paper/Pencil Method

The 2019 NCF Envirothon will allow the use of the traditional Paper/Pencil Method for the Oral Presentation part of the competition for teams that decline to use the new PowerPoint method.

Equipment and Supplies:

These are the only items a team is permitted to use to develop its posters that will be used during its presentation. Use of any other materials is prohibited.

Upon completion, each team must return the below listed items. All items will be collected in the designated area prior to the team leaving the sequestration site. The small Zip-Lock bag should contain all 50 notecards. The large Zip-Lock bags should contain the other items. The portfolio should contain the posters.

OP Preparation Sequestration:

- 10 sheets of white poster board (22" x 28")
 - No more than 10 poster boards can be used in the presentation. Poster boards are double sided, providing up to 20 posters.
- Assorted construction paper (Each team will receive the same number/color of sheets)
- 1 Small Zip Lock bag per team (labeled with team number) containing:
 - 50 blank notecards
 - 5 large paperclips (for securing each team members notecards.)
- Large Zip Lock bags (1 set per team) containing:
 - Color printed versions of all stock photos and graphics that were supplied on the PowerPoint method flash drive.
 - 5 pencils
 - 1 pencil sharpener
 - 1 package assorted markers
 - black, red, blue, and green (1 each)
 - 25 sheets of scrap paper (not to be used on posters)
 - 1 roll clear tape
 - 1 glue stick
 - 1 pair scissors
 - 1 ruler
 - 1 stopwatch
- 1 loose leaf notebook containing:
 - Oral Presentation Scenario

- OP Rules and Guidelines
- Official Score Sheet
- Handouts from morning OP Training
- 25 sheets of scrap paper
- 1 portfolio (for storage and transport of posters)

Oral Presentation Practice Area:

- 1 small Zip-Lock bag containing the team's notecards (from team guide)
- Portfolio containing the team's posters (from team guide)
- 1 stopwatch

Oral Presentation Judging:

- 1 stopwatch (for timekeeper)

Rules and Guidelines for Paper/Pencil Presentations

- Posters are final at the time they are turned in on Thursday. No changes can be made to them during the practice session on Friday.
- Pencils will not be present at the practice session. All note cards are final when they are turned in Thursday.
- All standard OP contest rules used in the past apply with one exception. The limitation of the number of posters that can be used is increased to 10, due to keeping it compatible with the new PowerPoint method which allows use of up to 20 slides.